



Facility

Name: *Teddy Bear Pre-School And* License Number: *10410*
 Address: *5820 2nd Street NW , Albuquerque , NM 87107*
 Phone: *5053456164* Fax: *5053456165* E-mail: *teddybearpschool@yahoo.com*

License Information

Type: *3 Star FOCUS Child Care Center* Status: *Licensed* Issue Date: *2/1/2017* Expiration Date: *1/31/2018*

Capacity

Over Age 2: *17* Under Age 2: *70* Night Care: *0* Playground: *57*
 Square Footage: *0*

Census

Over 2: *40* Under 2: *10*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>6:30 AM - 6:00 PM</i>	Tuesday <i>6:30 AM - 6:00 PM</i>	Wednesday <i>6:30 AM - 6:00 PM</i>	Thursday <i>6:30 AM - 6:00 PM</i>	Friday <i>6:30 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/30/2017* Time In: *9:00 AM* Time Out: *1:00 PM* Purpose: *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>

Licensure (continued)**8.16.2.21 A Licensing Requirements****Non-compliance**

The licensee did not obtain background checks on all staff members, educators, volunteers, and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions. 1 staff not background check prior to employment

Corrective Action Plan

The licensee will obtain background checks on all staff members, volunteers, and prospective staff. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least once every five years on all required individuals.

Date to be Completed: 12/30/2017

8.16.2.21 B Capacity of Centers**Non-compliance**

The center failed to post the maximum capacity of the playground on the doors to the playground.

Corrective Action Plan

The center will post the maximum capacity of the playground on the doors to the playground.

Date to be Completed: 12/30/2017

*The center failed to post classroom capacities, and **ratios** and **group sizes** in an area of the room that is easily visible to parents, staff and visitors. Ratios not posted in school age classroom and group sizes not posted in all classrooms*

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

Date to be Completed: 12/30/2017

8.16.2.21 C Incident Reporting Requirements*Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Compliance***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Not Inspected***8.16.2.22 C Policy and Procedures***Not Inspected***8.16.2.22 D Family Handbook***Not Inspected*

Licensure (continued)**Administrative Requirements (continued)**

8.16.2.22 E Children's Records

Non-compliance

Of the 10 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

Date to be Completed: 12/30/2017

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Non-compliance

Educators did not complete the following training within 3-months: Health and Safety Training[]

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:

Date to be Completed: 12/30/2017

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Not Inspected

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

Licensure (continued)**Administrative Requirements (continued)****Services & Care of Children (continued)**

8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	Not Inspected

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Non-compliance

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).

Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

Date to be Completed: 12/30/2017

8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
8.16.2.28 A-H Transportation Requirements for Centers	Non-compliance

The vehicle used for transporting children does not have insurance coverage.

Corrective Action Plan

insurance coverage will be obtained.

Date to be Completed: 12/30/2017

Licensure *(continued)*Administrative Requirements *(continued)*Services & Care of Children *(continued)*

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The Premises[] are not in good repair as evidenced by sink near kitchen is not secured to wall[].

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 12/30/2017

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Non-compliance

*The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.
Expired 5-2016*

Corrective Action Plan

An annual fire inspection will be requested from the fire authority having jurisdiction over the center.

Date to be Completed: 12/30/2017

The center's record of fire drills does not include the following: the date. November

Corrective Action Plan

The record of fire drills will include all required information.

Date to be Completed: 12/30/2017

Licensure (continued)**Administrative Requirements (continued)****Services & Care of Children (continued)****8.16.2.29 H Safety Compliance (continued)****Non-compliance**

The center failed to conduct an emergency preparedness practice drills for at least once a quarter.

Corrective Action Plan

A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Date to be Completed: 12/30/2017

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances**Compliance****8.16.2.29 J Pets****Compliance****Additional Comments**

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Mark Prizzi



Facility Representative: Rosemary Padilla